

Application for Short-Term Permit / Disposal Permit (STP1)

1. The Processing Fees is Rs.2,000 (Rupees Two Thousand Only). Fees can be paid only using payment options like Net Banking, Credit Card, Debit Card, etc. Payment Gateway Charges are payable in addition to processing fees.

2. Following files are required to be submitted during the application process. Revenue papers to be uploaded in English language only (duly authenticated by competent authority from Revenue Department).

1. Consent of owner of the land in case of proprietary land, consent of the Department concerned in case of Departmental land and by the consent of Revenue Department in case of State land or any other Officer of the Department duly authorized by the said Department
2. PAN Card
3. Aadhaar Card
4. Geo Coordinated site plan duly authenticated by revenue department
5. Any other supporting document
6. NOC from Deputy Commissioner Concerned
7. NOC from Irrigation and Flood Control
8. NOC form Fisheries
9. NOC from Forest
10. NOC from Wildlife
11. NOC from PHE, etc

3. Application for Short Term Permit or Disposal Permit shall be made to Officer Incharge in the Form of STP1 and shall be accompanied by Fee of Rs.2,000.

Every Application shall be accompanied by the description of the land giving location of the area from where excavation of mineral shall be made and shall be accompanied by the consent of owner of the land in case of proprietary land, consent of the department concerned in case of departmental land and by the consent of Revenue Department in case of State land or any other officer of the department duly authorized by the said department.

An area less than one hectares and not covered under any other mineral concession granted under these rules for the excavation of specified quantity of minor minerals for a specified period on advance payment of royalty. However, disposal permit may be given on an area exceeding one hectare.

Short Term Permit, up to one hectare shall be granted only to residents of Jammu and Kashmir. However, in case of Government works and emergent nature works, Short Term Permit shall be granted to the Central/State Government Institution such as BRO, NHAI, CPWD, JKPC, etc.

4. Short Term Permit or Disposal Permit may be granted for a specified period not exceeding 3 months at one time for a specified quantity only.